



# Edgar Filing: UNION BANKSHARES INC - Form 10-K/A

## DOCUMENTS INCORPORATED BY REFERENCE

Specifically designated portions of the following documents are incorporated by reference in the indicated Part of this Annual Report on Form 10-K:

Document -----	Part ----
Annual Report to Shareholders for the year ended December 31, 2003	I, II
Proxy Statement for the 2004 Annual Meeting of Shareholders	III

EXPLANATORY NOTE: The only change to the Company's Annual Report on Form 10-K reflected in this amendment on Form 10-K/A is to the disclosure in Part III, Item 12 as to the number of securities remaining available at December 31, 2003 for future issuance under equity compensation plans. The number of shares remaining available for future issuance under the Company's equity compensation plans as of December 31, 2003 was incorrectly disclosed in the original Form 10K as 55,700 whereas the actual number of shares remaining available was 55,200.

1

### UNION BANKSHARES, INC. Table of Contents\*

#### Part III

Item 12-Security Ownership of Certain Beneficial Owners and Management and Related Stockholder Matters (b)	3
--	---

#### Part IV

Item 15-Exhibits, Financial Statement Schedules and Reports on Form 8-K	3
Signatures	5
Exhibit Index	6

---

2

#### Part III-Item 12 Security Ownership of Certain Beneficial Owners and Management and Related Stockholder Matters

The following information from the Company's Proxy Statement for the 2004 Annual Meeting of Shareholders is hereby incorporated by reference:

Information regarding the share ownership of management and principal shareholders under the caption "SHARE OWNERSHIP INFORMATION - Share Ownership of Management and Principal holders"

## Edgar Filing: UNION BANKSHARES INC - Form 10-K/A

The following table summarizes equity compensation under the Company's Incentive Stock Option Plan, the only equity compensation plan of the company.

Equity Compensation Plan Information as of December 31, 2003:

Plan Category	Number of securities to be issued upon exercise of outstanding options, warrants and rights	Weighted-average exercise price of outstanding options, warrants and rights
-----	Column a -----	Column b -----
Equity compensation plans approved by security holders	13,675	\$16.61
Equity compensation plans not approved by security holders	-	-
Total	13,675 =====	\$16.61 =====

Part IV-Item 15 Exhibits, Financial Statement Schedules and Reports on Form 8-K

A. Documents Filed as Part of this Report:

- (1) The following consolidated financial statements, as included in the 2003 Annual Report to Shareholders, are incorporated herein by reference (See Exhibit 13.1):
  - 1) Consolidated Balance Sheet at December 31, 2003 and 2002
  - 2) Consolidated Income Statement for the years ended December 31, 2003, 2002 and 2001
  - 3) Consolidated Statement of Changes in Stockholders' Equity for the years ended December 31, 2003, 2002 and 2001
  - 4) Consolidated Statement of Cash Flows for the years ended December 31, 2003, 2002 and 2001
  - 5) Notes to the Consolidated Financial Statements
- (2) The following exhibits are either filed herewith as part of this report, or are incorporated herein by reference.

Item No:

- 3.1 Amended and Restated Articles of Incorporation of Union Bankshares, Inc. (as of May 7, 1997), previously filed with the Commission as Exhibit 3.1 to the Company's Registration Statement on Form S-4 (#333-82709) and incorporated herein by reference.
- 3.2 Amendment filed May 19, 1998 to Amended and Restated Articles of Association of Union Bankshares, Inc., adding new sections 8 and 9, previously filed with the Commission as Exhibit 3.1 to the Company's Registration Statement on Form S-4 (#333-82709) and incorporated herein by reference.
- 3.3 Amendment filed November 24, 1999 to Amended and Restated

## Edgar Filing: UNION BANKSHARES INC - Form 10-K/A

Articles of Association of Union Bankshares, Inc. increasing the authorized common shares to 5,000,000, previously filed with the Commission on December 10, 1999 as Exhibit 3.3 to the Company's Current Report on Form 8-K 12g3, and incorporated herein by reference.

- 3.4 Bylaws of Union Bankshares, Inc., as amended, previously filed with the Commission as Exhibit 3.1 to the Company's Registration Statement on Form S-4 (#333-82709) and incorporated herein by reference.
- 10.1 Stock Registration Agreement dated as of February 16, 1999, among Union Bankshares, Inc., Genevieve L. Hovey, individually and as Trustee of the Genevieve L. Hovey Trust (U.A. dated 8/22/89), and Franklin G. Hovey, II, individually, previously filed with the Commission as Exhibit 3.1 to the Company's Registration Statement on Form S-4 (#333-82709) and incorporated herein by reference.
  
- 3
  
- 10.2 1998 Incentive Stock Option Plan of Union Bankshares, Inc. and Subsidiary, previously filed with the Commission as Exhibit 3.1 to the Company's Registration Statement on Form S-4 (#333-82709) and incorporated herein by reference.\*
- 10.3 Form of Union Bankshares, Inc. Deferred Compensation Plan and Agreement, previously filed with the Commission as Exhibit 10.3 to the Company's 2001 Form 10-K and incorporated here in by reference.\*
- 11 Statement re: Computation of per share earnings: See Note 1 to the consolidated financial statements for details on earnings per share computations for 2003, 2002 and 2001
- 13.1 The following specifically designated portions of Union's 2003 Annual Report to Shareholders have been incorporated by reference in this Report on Form 10-K, is filed herewith: pages 11 to 58\*\*
- 14 Code of Ethics for Senior Financial Officers and the Chief Executive Officer\*\*
- 21 Subsidiary of Union Bankshares, Inc.  
Union Bank, Morrisville, Vermont
- 31.1 Certifications of Chief Executive Officer pursuant to Section 302 of the Sarbanes-Oxley Act of 2002\*\*\*
- 31.2 Certifications of Chief Financial Officer pursuant to Section 302 of the Sarbanes-Oxley Act of 2002\*\*\*
- 32.1 Certification of the Chief Executive Officer pursuant to Section 906 of the Sarbanes-Oxley Act of 2002\*\*\*
- 32.2 Certification of the Chief Financial Officer pursuant to Section 906 of the Sarbanes-Oxley Act of 2002\*\*\*
- (3) Reports on Form 8-K
  - a) Form 8-K filed on October 17, 2003 to report third quarter and year-to-date earnings and the declaration of a dividend.
  - b) Form 8-K filed on October 31, 2003 to report we mailed our internal, unaudited Third Quarter 2003 Report to our shareholders.

# Edgar Filing: UNION BANKSHARES INC - Form 10-K/A

## SIGNATURES

Pursuant to the requirements of Section 13 or 15(d) of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized, as of April 27, 2004.

Union Bankshares, Inc.

By: /s/ Kenneth D. Gibbons

By: /s/ Marsha A. Mongeon

-----  
Kenneth D. Gibbons  
President and Chief Executive  
Officer

-----  
Marsha A. Mongeon  
Treasurer and Chief Financial/  
Accounting Officer

5

## EXHIBIT INDEX

- 3.1 Amended and Restated Articles of Incorporation of Union Bankshares, Inc. (as of May 7, 1997), previously filed with the Commission as Exhibit 3.1 to the Company's Registration Statement on Form S-4 (#333-82709) and incorporated herein by reference.
- 3.2 Amendment filed May 19, 1998 to Amended and Restated Articles of Association of Union Bankshares, Inc., adding new sections 8 and 9, previously filed with the Commission as Exhibit 3.1 to the Company's Registration Statement on Form S-4 (#333-82709) and incorporated herein by reference.
- 3.3 Amendment filed November 24, 1999 to Amended and Restated Articles of Association of Union Bankshares, Inc. increasing the authorized common shares to 5,000,000, previously filed with the Commission on December 10, 1999 as Exhibit 3.3 to the Company's Current Report on Form 8-K 12g3, and incorporated herein by reference.
- 3.4 Bylaws of Union Bankshares, Inc., as amended, previously filed with the Commission as Exhibit 3.1 to the Company's Registration Statement on Form S-4 (#333-82709) and incorporated herein by reference.
- 10.1 Stock Registration Agreement dated as of February 16, 1999, among Union Bankshares, Inc., Genevieve L. Hovey, individually and as Trustee of the Genevieve L. Hovey Trust (U.A. dated 8/22/89), and Franklin G. Hovey, II, individually, previously filed with the Commission as Exhibit 3.1 to the Company's Registration Statement on Form S-4 (#333-82709) and incorporated herein by reference.
- 10.2 1998 Incentive Stock Option Plan of Union Bankshares, Inc. and Subsidiary, previously filed with the Commission as Exhibit 3.1 to the Company's Registration Statement on Form S-4 (#333-82709) and incorporated herein by reference.\*
- 10.3 Form of Union Bankshares, Inc. Deferred Compensation Plan and Agreement, previously filed with the Commission as Exhibit 10.3 to the Company's 2001 Form 10-K and incorporated here in by reference.\*
- 11 Statement re: Computation of per share earnings: See Note 1 to the consolidated financial statements for details on earnings per share computations for 2003, 2002 and 2001
- 13.1 The following specifically designated portions of Union's 2003

## Edgar Filing: UNION BANKSHARES INC - Form 10-K/A

Annual Report to Shareholders have been incorporated by reference in this Report on Form 10-K, is filed herewith: pages 11 to 58\*\*

- 14 Code of Ethics for Senior Financial Officers and the Chief Executive Officer\*\*
- 21 Subsidiary of Union Bankshares, Inc.  
Union Bank, Morrisville, Vermont
- 31.1 Certifications of Chief Executive Officer pursuant to Section 302 of the Sarbanes-Oxley Act of 2002\*\*\*
- 31.2 Certifications of Chief Financial Officer pursuant to Section 302 of the Sarbanes-Oxley Act of 2002\*\*\*
- 32.1 Certification of the Chief Executive Officer pursuant to Section 906 of the Sarbanes-Oxley Act of 2002\*\*\*
- 32.2 Certification of the Chief Financial Officer pursuant to Section 906 of the Sarbanes-Oxley Act of 2002\*\*\*
- (4) Reports on Form 8-K
  - c) Form 8-K filed on October 17, 2003 to report third quarter and year-to-date earnings and the declaration of a dividend.
  - d) Form 8-K filed on October 31, 2003 to report we mailed our internal, unaudited Third Quarter 2003 Report to our shareholders.