

UNITIL CORP
Form 11-K
June 29, 2005
Table of Contents

UNITED STATES
SECURITIES AND EXCHANGE COMMISSION

WASHINGTON, D.C. 20549

FORM 11-K

- x **ANNUAL REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934 (FEE REQUIRED)**

For the fiscal year ended December 31, 2004

OR

- .. **TRANSITION REPORT PURSUANT TO SECTION 15 (d) OF THE SECURITIES EXCHANGE ACT OF 1934 (NO FEE REQUIRED)**

Commission file number 1-8858

THE UNITIL CORPORATION
TAX DEFERRED SAVINGS AND INVESTMENT PLAN

(Full Title of Plan)

UNITIL CORPORATION

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(Exact name of registrant as specified in its charter)

New Hampshire
(State or other jurisdiction of

incorporation or organization)

6 Liberty Lane West, Hampton, New Hampshire
(Address of principal executive offices)

02-0381573
(I.R.S. Employer

Identification No.)

03842-1720
(Zip Code)

Registrant's telephone number, including area code: (603) 772-0775

Table of Contents

Financial Statements and
Report of Independent
Certified Public Accountants
The Unitil Corporation
Tax Deferred
Savings and Investment Plan
December 31, 2004, 2003 and 2002

CONTENTS

	<u>Page</u>
<u>REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS</u>	3
FINANCIAL STATEMENTS	
<u>STATEMENTS OF ASSETS AVAILABLE FOR BENEFITS - DECEMBER 31, 2004 AND 2003</u>	4
<u>STATEMENTS OF CHANGES IN ASSETS AVAILABLE FOR BENEFITS - YEARS ENDED DECEMBER 31, 2004, 2003 AND 2002</u>	5
<u>NOTES TO FINANCIAL STATEMENTS</u>	6
<u>SUPPLEMENTAL INFORMATION</u>	
<u>SCHEDULE H, PART IV, LINE 4i - SCHEDULE OF ASSETS HELD FOR INVESTMENT PURPOSES AT END OF YEAR DECEMBER 31, 2004</u>	15
SCHEDULES REQUIRED UNDER THE EMPLOYEE RETIREMENT INCOME SECURITY ACT OF 1974, OTHER THAN THE SCHEDULE LISTED ABOVE, ARE OMITTED BECAUSE OF THE ABSENCE OF CONDITIONS UNDER WHICH THE SCHEDULES ARE REQUIRED.	
<u>SIGNATURES</u>	16
CONSENT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS	Exhibit 23.1

Table of Contents

Report of Independent Certified Public Accountants

Administrator of

The Unitil Corporation Tax Deferred

Savings and Investment Plan

We have audited the accompanying statements of assets available for benefits of The Unitil Corporation Tax Deferred Savings and Investment Plan (the Plan) as of December 31, 2004 and 2003, and the related statements of changes in assets available for benefits for each of the three years in the period ended December 31, 2004. These financial statements are the responsibility of the Plan s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with standards of the Public Company Accounting Oversight Board (United States). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets available for benefits of The Unitil Corporation Tax Deferred Savings and Investment Plan as of December 31, 2004 and 2003, and the changes in assets available for benefits for each of the three years in the period ended December 31, 2004, in conformity with accounting principles generally accepted in the United States of America.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedule of assets held for investment purposes as of December 31, 2004 is presented for the purpose of additional analysis and is not a required part of the basic financial statements but is supplementary information required by the Department of Labor s Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. The supplemental schedule is the responsibility of the Plan s management. Such supplemental schedule has been subjected to the auditing procedures applied in our audits of the basic financial statements and, in our opinion, is fairly stated in all material respects when considered in relation to the basic financial statements taken as a whole.

/s/ Grant Thornton LLP

Boston, Massachusetts

June 24, 2005

Table of Contents

The Unitil Corporation Tax Deferred Savings and Investment Plan

STATEMENTS OF ASSETS AVAILABLE FOR BENEFITS

December 31,

	<u>2004</u>	<u>2003</u>
Investments in Funds at Fair Value:		
American Balanced Fund	\$ 1,118,254	\$ 237,865
Investment Company of America		273,480
Ariel Fund		273,635
Amcap Fund		221,935
Putnam Capital Opportunities		262,047
Growth Fund of America	6,965,583	410,645
Lord Abbett Mid Cap Value		207,767
PIMCO Low Duration Fund		86,700
One Group Bond Fund		420,799
MSIF Small Company Growth Fund		181,909
Putnam International Capital Opportunities Fund		379,233
Putnam International Equity Fund		1,066,297
Putnam New Value Fund		167,563
Putnam Fund for Growth & Income		2,634,733
Putnam Stable Value Fund		4,124,904
Putnam Voyager Fund		4,401,622
Putnam Income Fund		699,349
Putnam New Opportunities Fund		2,294,060
Putnam S&P 500 Fund		1,206,907
George Putnam Fund of Boston		525,968
Stable Value Option	4,312,643	
MainStay High Yield Corporate Bond Fund	157,202	
PIMCO Real Return Fund	89,438	
PIMCO Total Return Fund	995,254	
Barclays LifePath Retirement Fund	14,685	
Barclays LifePath 2020 Fund	65,205	
Barclays LifePath 2030 Fund	2,739	
Barclays LifePath 2040 Fund	24,295	
MainStay S&P 500 Index Fund	1,163,086	
Van Kampen Growth and Income Fund	3,093,315	
Davis New York Venture Fund	45,695	
Franklin Small-Mid Cap Growth	92,471	
JP Morgan Mid Cap Value Fund	630,109	
Royce Low-Priced Stock Fund	639,618	
Sentinel Small Company Fund	482,547	
TCW Galileo Value Opportunities Fund	165,805	
Fidelity Advisor Diversified International Fund	1,952,321	
Subtotal - Funds	<u>22,010,265</u>	<u>20,077,418</u>
Employer Securities (Unitil common stock at fair value)	4,774,252	4,238,594

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Participant Loans	605,261	448,063
Assets Available for Benefits	\$ 27,389,778	\$ 24,764,075

(The accompanying Notes are an integral part of these financial statements.)

Table of Contents

The Unitil Corporation Tax Deferred Savings and Investment Plan

STATEMENTS OF CHANGES IN ASSETS AVAILABLE FOR BENEFITS

For the years ended December 31,

	<u>2004</u>	<u>2003</u>	<u>2002</u>
Additions (Deletions) to Net Assets Attributed To:			
Investment income:			
Interest	\$ 141,616	\$ 30,399	\$ 44,590
Dividends	345,807	562,843	510,110
Net Appreciation (Depreciation)	1,935,551	3,101,069	(3,098,430)
Total Investment Income (Loss)	2,422,974	3,694,311	(2,543,730)
Contributions:			
Participants	1,485,232	1,548,555	1,541,878
Employer s	465,283	462,147	482,592
Rollover and Other	963	31,301	118,435
Total Contributions	1,951,478	2,042,003	2,142,905
Total Additions (Deletions)	4,374,452	5,736,314	(400,825)
Deductions:			
Benefits Paid to Participants	(1,250,360)	(1,241,446)	(599,481)
In Kind Distribution	(182,084)	(270,664)	
Rollover and Other	(316,305)		(2,152)
Total Deductions	(1,748,749)	(1,512,110)	(601,633)
Net Increase (Decrease)	2,625,703	4,224,204	(1,002,458)
Assets Available for Benefits:			
Beginning of Year	24,764,075	20,539,871	21,542,329
End of Year	\$ 27,389,778	\$ 24,764,075	\$ 20,539,871

(The accompanying Notes are an integral part of these financial statements.)

Table of Contents

The Unitil Corporation Tax Deferred Savings and Investment Plan

NOTES TO FINANCIAL STATEMENTS

December 31, 2004, 2003 and 2002

NOTE A - DESCRIPTION OF PLAN

The following description of The Unitil Corporation (the Company) Tax Deferred Savings and Investment Plan (Plan) provides only general information. Participants should refer to the Plan agreement for a more complete description of the Plan s provisions.

General

The Plan is a defined contribution plan covering substantially all full-time employees of the Company and its wholly-owned subsidiaries Unitil Service Corporation, Unitil Energy Systems, Inc. and Fitchburg Gas and Electric Light Company (the subsidiaries), who satisfy the eligibility requirements. During 2004, the Company engaged New York Life Investment Management Company to replace Putnam Investments as the trustee of the Plan. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

Contributions

A participant may authorize a Basic Employee Contribution, as defined, with a maximum contribution not to exceed \$13,000 for 2004. Participants age 50 or above may also contribute catch-up contributions of \$3,000 for 2004.

The Company shall contribute matching contributions equal to 100% of the first 3% of salary the employee puts into the plan.

Participant Accounts

Each participant s account is credited with the participant s contribution and allocations of (a) the Company s contribution and (b) Plan earnings. Allocations are based on participant earnings or account balances, as defined. The benefit to which a participant is entitled is the benefit that can be provided from the participant s vested account. The Plan administrator will pay for substantially all expenses of the Plan.

Table of Contents

The Unitil Corporation Tax Deferred Savings and Investment Plan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2004, 2003 and 2002

NOTE A - DESCRIPTION OF PLAN - Continued

Vesting

Participants are immediately vested in their contributions plus actual earnings thereon. Vesting in the Company's matching and discretionary contribution portion of their accounts plus actual earnings thereon is based on years of continuous service. A participant is 100 percent vested after three years of credited service. If a participant terminates employment for any reason other than disability or retirement, he will be entitled to the full amount of contributions he has deposited, plus a percentage of his account balance derived from employer contributions based upon the following schedule:

<u>Years of Service</u>	<u>% Vested</u>
0-1	0%
1-2	33%
2-3	67%
3+	100%

A member will become 100% vested in his account as a result of disability, death or retirement.

Participant Loans Receivable

Participants may borrow from their account balances a minimum of \$1,000 up to a maximum equal to the lesser of \$50,000 or 50% of their vested account balance. Loan terms range from 1-5 years or up to 15 years for the purchase of a primary residence. The loans are secured by the balance in the participant's account and bear interest at a rate that is fixed at the origination of the loan at the then prime rate plus one percent (1%). Principal and interest is paid ratably through monthly payroll deductions. As of December 31, 2004, there are 101 loans to participants, maturing from 2005 to 2019 with interest rates ranging between 5.00% and 10.50%.

Payment of Benefits

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On termination of service due to death, disability or retirement, a participant may elect to receive either a lump-sum amount equal to the value of the participant's vested interest in his or her account, or annual installments over a fixed number of calendar quarters or years. Payments are generally received in cash. Participants can elect to receive in-kind distributions of employer securities.

Forfeitures

A member who terminates his employment prior to becoming eligible for benefits and does not have a 100% vested right to Company contributions, forfeits the amounts not vested. Such forfeited amounts are used to reduce future Company contributions. Forfeited amounts used to reduce future Company contributions were \$11,875, \$28,058 and \$1,390 in 2004, 2003 and 2002, respectively.

Table of Contents

The Unitil Corporation Tax Deferred Savings and Investment Plan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2004, 2003 and 2002

NOTE A - DESCRIPTION OF PLAN - Continued

Upon enrollment and re-enrollment, each participant shall direct his or her contributions to be invested in accordance with any of the following investment options.

American Balanced Fund: This fund seeks current income and capital appreciation through a mix of investments that provide above-average price stability.

Growth Fund of America: This fund seeks capital appreciation by investing primarily in common stocks of companies that appear to offer superior opportunities for growth of capital.

Stable Value Option: This Stable Value Option seeks to provide a low risk, stable investment offering competitive yields.

MainStay High Yield Corporate Bond Fund: This fund seeks current income; capital appreciation is a secondary consideration. The fund primarily invests in domestic and foreign high-yield debt securities rated from BBB to B, or in those unrated but of comparable quality.

PIMCO Real Return Fund: This fund seeks real return consistent with preservation of capital, normally investing at least 80% of its net assets in inflation-indexed bonds of varying maturities issued by the U.S. and non-U.S. governments, their agencies or instrumentalities, and corporations.

PIMCO Total Return Fund: This fund seeks total return consistent with preservation of capital, normally investing at least 65% of assets in debt securities, including U.S. government securities, corporate bonds and mortgage-related securities.

Barclays LifePath Retirement Fund: This fund seeks income and moderate long-term growth of capital by allocating assets among equities, debt securities and cash.

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Barclays LifePath 2010 Fund: This fund seeks total return for investors retiring in approximately the year 2010 by allocating assets among equities, debt securities and cash.

Barclays LifePath 2020 Fund: This fund seeks total return for investors retiring in approximately the year 2020 allocating assets among equities, debt securities and cash.

Barclays LifePath 2030 Fund: This fund seeks total return for investors retiring in approximately the year 2030 allocating assets among equities, debt securities and cash.

Barclays LifePath 2040 Fund: This fund seeks total return for investors retiring in approximately the year 2040 allocating assets among equities, debt securities and cash.

Table of Contents

MainStay S&P 500 Index Fund: This fund seeks to replicate the total return performance (reflecting reinvestment of dividends) of common stocks in the aggregate, as represented by the S&P 500 Index.

Van Kampen Growth and Income Fund: This fund seeks income and long-term growth of capital by investing primarily in income-producing equities, including common stocks and convertible securities.

Davis New York Venture Fund: This fund seeks growth of capital by investing primarily in equities issued by companies with market capitalizations of at least \$5 billion, though it may also hold securities of smaller companies.

Franklin Small-Mid Cap Growth: This fund seeks long-term capital growth, normally investing at least 80% of assets in equity securities of companies that have market capitalizations not exceeding \$8.5 billion.

JP Morgan Mid Cap Value Fund: This fund seeks capital appreciation, normally investing at least 80% of assets in equity securities of mid-cap companies.

Royce Low-Priced Stock Fund: This fund seeks long-term growth of capital, normally investing at least 80% of assets in common stocks and convertibles issued by companies priced below \$20 per share at the time of purchase.

Sentinel Small Company Fund: This fund seeks long-term capital appreciation by investing primarily in a diversified portfolio of common stocks and convertible securities issued by small and mid-size companies.

TCW Galileo Value Opportunities Fund: This fund seeks capital appreciation, normally investing at least 65% of assets in equity securities of companies with market capitalizations within the range of companies comprising the Russell MidCap Value Index.

Fidelity Advisor Diversified International Fund: This fund seeks capital growth by primarily investing in common stocks of companies outside the United States.

Unitil Corporation Common Stock Fund (Unitil Corporation, no par value common stock)

The Unitil Corporation Common Stock fund is set up to hold shares for the participants of the Plan and maintains liquidity in cash and cash equivalents. At December 31, 2004, the Plan had approximately 5% in cash and cash equivalents and 95% in Company stock.

Participants may change their investment options daily.

Table of Contents

The Unitil Corporation Tax Deferred Savings and Investment Plan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2004, 2003 and 2002

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Effective Date

The Plan's effective date is July 1, 1987, as amended and restated effective July 30, 2004 to comply with the current Federal regulations.

Basis of Accounting

The financial statements of the Plan are prepared under the accrual basis in accordance with accounting principles generally accepted in the United States of America.

Management Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and income and expenses during the reporting period. Accordingly, actual results may differ from those estimates.

Investment Valuation and Income Recognition

The Plan is administered by a trustee. The Plan's investments (including investments bought, sold and held during the year) are carried at current quoted fair value. The difference between current fair value and the cost of investments are included in net appreciation or (depreciation) in fair value of investments.

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Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date.

Loans to participants are valued at principal plus accrued interest, which approximates fair value.

Payment of Benefits

Benefit payments to participants are recorded when paid.

Risks and Uncertainties

The plan provides for various investment options in any combination of stocks, bonds, fixed income securities, mutual funds and other investment securities. Investment securities are exposed to various risks, such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect participants' account balances and the amount reported in the statement of net assets available for plan benefits.

Table of Contents

The Unitil Corporation Tax Deferred Savings and Investment Plan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2004, 2003 and 2002

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Eligibility

Employees are eligible for membership on the first of the month following:

- (1) Attainment of age 18, and
- (2) Completion of 1000 hours of credited service

Normal Retirement Date

A participant's normal retirement benefit date is the date he/she reaches his/her 65th birthday.

Expenses

The Plan's expenses are paid by the Company, as provided in the Plan agreement.

NOTE C - PLAN TERMINATION

Although it has not expressed any intent to do so, the Company has the right under the Plan to terminate the Plan at any time subject to the provision of ERISA with respect to its employees by a written resolution with a copy delivered to the Plan's trustee. In the event of a Plan termination, the Plan assets will be distributed in accordance with the terms of the Plan.

NOTE D TAX STATUS

The Internal Revenue Service has determined and informed the Company by a letter dated March 24, 2003 that the Plan and related trust are designed in accordance with applicable sections of the Internal Revenue Code (IRC).

Amounts contributed to the participant's accounts by the Company are taxable to the participants in the year of distribution. Contributions made by participants are excludable for Federal income tax purposes up to specified limits. Contributions made by the Company are deductible for Federal income tax purposes within specified limits.

The Company believes that the Plan is currently designed and being operated compliance with applicable requirements of the IRC. Therefore, it believes that the Plan was qualified and the related trust was tax-exempt as of the financial statement date.

Table of Contents

The Unitil Corporation Tax Deferred Savings and Investment Plan

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2004, 2003 and 2002

NOTE E INVESTMENT APPRECIATION/(DEPRECIATION)

The Plan's investments (including gains and losses on investments bought and sold, as well as held during the year) appreciated/(depreciated) in value as follows:

	<u>2004</u>	<u>2003</u>	<u>2002</u>
Funds (at fair value):			
American Balanced Fund	\$ 62,830	\$ 16,650	\$
Investment Company of America	(4,000)	40,110	
Ariel Fund	15,716	23,200	
Amcap Fund	(3,167)	22,512	
Putnam Capital Opportunities	(390)	9,069	
Growth Fund of America	702,111	35,721	
Lord Abbett Mid Cap Value	14,100	15,683	
PIMCO Low Duration Fund	(606)	(635)	
One Group Bond Fund	(6,907)	(4,117)	
MSIF Small Company Growth Fund	(7,705)	42,217	
Putnam International Capital Opportunities Fund	30,044	108,087	(62,418)
Putnam International Equity Fund	(26,714)	212,518	(165,038)
Putnam New Value Fund	3,744	29,526	
Putnam Fund for Growth & Income	2,822	545,882	(656,332)
Putnam Voyager Fund	(180,502)	933,700	(1,466,264)
Putnam Income Fund	(4,095)	8,044	21,958
Putnam New Opportunities Fund	(96,026)	564,413	(689,069)
Putnam S&P 500 Fund	(2,593)	273,212	(265,406)
George Putnam Fund of Boston	(2,447)	66,417	(56,257)
Stable Value Option			
MainStay High Yield Corporate Bond Fund	5,581		
PIMCO Real Return Fund	2,026		
PIMCO Total Return Fund	23,215		
Barclays LifePath Retirement Fund	41		
Barclays LifePath 2010 Fund			
Barclays LifePath 2020 Fund	5,025		
Barclays LifePath 2030 Fund	144		
Barclays LifePath 2040 Fund	1,966		
MainStay S&P 500 Index Fund	101,250		

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Table of Contents*Continued from previous page*

	<u>2004</u>	<u>2003</u>	<u>2002</u>
Funds (at fair value):			
Van Kampen Growth and Income Fund	\$ 321,110	\$	\$
Davis New York Venture Fund	3,800		
Franklin Small-Mid Cap Growth Fund	14,261		
JP Morgan Mid Cap Value Fund	65,734		
Royce Low-Priced Stock Fund	75,509		
Sentinel Small Company Fund	55,393		
TCW Galileo Value Opportunities Fund	18,023		
Fidelity Advisor Diversified International Fund	305,774		
Common Stock (at fair value):			
Unitil Corporation Stock	440,484	158,860	240,396
Total	\$ 1,935,551	\$ 3,101,069	\$ (3,098,430)

Investments that represent 5% or more of the Plan's net assets available for benefits as of December 31, 2004 and 2003 are as follows:

	<u>2004</u>	<u>2003</u>
Funds (at fair value):		
Growth Fund of America	\$ 6,965,583	\$ 410,645
Stable Value Option	\$ 4,312,643	\$
Van Kampen Growth and Income Fund	\$ 3,093,315	\$
Fidelity Advisor Diversified International Fund	\$ 1,952,321	\$
Putnam Fund for Growth and Income	\$	\$ 2,634,733
Putnam Stable Value Fund	\$	\$ 4,124,904
Putnam Voyager Fund	\$	\$ 4,401,622
Putnam New Opportunities Fund	\$	\$ 2,294,060
Unitil Corporation Stock Fund	\$ 4,774,252	\$ 4,238,594

Table of Contents

SUPPLEMENTAL INFORMATION

14

Table of Contents

The Unitil Corporation Tax Deferred Savings and Investment Plan

SCHEDULE H, PART IV, LINE 4i - SCHEDULE OF ASSETS HELD FOR INVESTMENT

PURPOSES AT END OF YEAR

December 31, 2004

EIN #02-0381573

(a) or Similar Party	(b) Identity of Issue, Borrower, Lessor,	(c) Description of Investment, Including Maturity Date, Rate of Interest, Collateral, Par, Or Maturity Value	(d) Cost	(e) Current Value
* American Balanced Fund		Mutual Fund	**	\$ 1,118,254
* ^ Growth Fund of America		Mutual Fund	**	\$ 6,965,583
* ^ Stable Value Option		Instit 1 Stable Value Fund	**	\$ 4,312,643
* MainStay High Yield Corp. Bond Fund		Mutual Fund	**	\$ 157,202
* PIMCO Real Return Fund		Mutual Fund	**	\$ 89,438
* PIMCO Total Return Fund		Mutual Fund	**	\$ 995,254
* Barclays LifePath Retirement Fund		Mutual Fund	**	\$ 14,685
* Barclays LifePath 2020 Fund		Mutual Fund	**	\$ 65,205
* Barclays LifePath 2030 Fund		Mutual Fund	**	\$ 2,739
* Barclays LifePath 2040 Fund		Mutual Fund	**	\$ 24,295
* MainStay S&P 500 Index Fund		Mutual Fund	**	\$ 1,163,086
* ^ Van Kampen Growth and Income Fund		Mutual Fund	**	\$ 3,093,315
* Davis New York Venture Fund		Mutual Fund	**	\$ 45,695
* Franklin Small-Mid Cap Growth		Mutual Fund	**	\$ 92,471
* JP Morgan Mid Cap Value Fund		Mutual Fund	**	\$ 630,109
* Royce Low-Priced Stock Fund		Mutual Fund	**	\$ 639,618
* Sentinel Small Company Fund		Mutual Fund	**	\$ 482,547
* TCW Galileo Value Opportunities Fund		Mutual Fund	**	\$ 165,805
* ^ Fidelity Advisor Diversified Int 1 Fund		Mutual Fund	**	\$ 1,952,321
* ^ Unitil Corporation Stock Fund		Company Common Stock	**	\$ 4,774,252
* Participant Loans		Interest at 5.00% to 10.5%	n/a	\$ 605,261

* Represents a party-in-interest to the Plan.

** Cost omitted since investments are self-directed.

^ Represents 5% or more of net assets available for benefits as of 12/31/04.

Table of Contents

SIGNATURES

Pursuant to the requirements of the Securities Exchange Act of 1934, the trustees (or other persons who administer the employee benefit plan) have duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

THE UNITIL CORPORATION

TAX DEFERRED SAVINGS AND

INVESTMENT PLAN

(Name of Plan)

/s/ Mark H. Collin

Date: June 29, 2005

Mark H. Collin
Chief Financial Officer