

Edgar Filing: FORGENT NETWORKS INC - Form 11-K

FORGENT NETWORKS INC  
Form 11-K  
June 28, 2002

SECURITIES AND EXCHANGE COMMISSION  
Washington, D.C. 20549

FORM 11-K

(Mark One)

ANNUAL REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT  
OF 1934 For the fiscal year ended December 31, 2001

or

TRANSITION REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE  
ACT OF 1934 For the transition period from \_\_\_\_\_ to  
\_\_\_\_\_

Commission file number \_\_\_\_\_

A. Full title of the plan and the address of the plan, if different  
from that of the issuer named below:

VTEL Corporation 401(k) Plan

B. Name of issuer of the securities held pursuant to the plan and the  
address of its principal executive office:

Forgent Networks, Inc. (f/k/a VTEL Corporation)  
108 Wild Basin Road  
Austin, Texas 78746

Financial Statements and Supplemental Schedule

VTEL Corporation 401(k) Plan

Year ended December 31, 2001 with Report of Independent Auditors

VTEL Corporation 401(k) Plan

Financial Statements  
and Supplemental Schedule

Year ended December 31, 2001

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## Report of Independent Auditors

The Trustees  
VTEL Corporation 401(k) Plan

We have audited the accompanying statements of net assets available for benefits of the VTEL Corporation 401(k) Plan as of December 31, 2001 and 2000 and the related statement of changes in net assets available for benefits for the year ended December 31, 2001. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits of the Plan at December 31, 2001 and 2000 and the changes in net assets available for benefits for the year ended December 31, 2001, in conformity with accounting principles generally accepted in the United States.

Our audits were performed for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying supplemental schedule of assets (held at end of year) as of December 31, 2001, is presented for purposes of additional analysis and is not a required part of the basic financial statements but is supplementary information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974.

The supplemental schedule is the responsibility of the Plan's management. The supplemental schedule has been subjected to the auditing procedures applied in our audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

June 10, 2002

VTEL Corporation 401(k) Plan  
Statements of Net Assets Available for Benefits

	December 31	
	2001	2000
	-----	-----
Assets		
Investments at fair value	\$18,294,591	\$23,
Cash	-	
Employee contributions receivable	24,292	
Employer contribution receivable	3,691	
	-----	-----
Net assets available for benefits	\$18,322,574	\$23,
	=====	=====

See accompanying notes.

VTEL Corporation 401(k) Plan  
 Statement of Changes in Net Assets Available for Benefits  
 Year ended December 31, 2001

Additions:	
Employee contributions	\$ 1,267,848
Employer contributions	97,067
Rollover contributions	167,105
Interest income	156,527
	-----
Total additions	1,688,547
Deductions:	
Benefit payments	4,717,903
Net depreciation in fair value of investments	1,706,669
Administrative expense	14,238
	-----
Total deductions	6,438,810
	-----
Net decrease in net assets available for benefits	(4,750,263)
Net assets available for benefits at beginning of year	23,072,837
	-----
Net assets available for benefits at end of year	\$18,322,574
	=====

See accompanying notes.

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### 1. Description of Plan

The VTEL Corporation 401(k) Plan (the Plan) became effective January 1, 1990.

The following brief description of the Plan is provided for general purposes only. Participants should refer to the Plan agreement for more complete information.

#### General

On January 15, 2002, the name of VTEL Corporation was changed to Forgent Networks, Inc.

The Plan is a defined contribution profit sharing plan covering substantially all employees of Forgent Networks, Inc. (the Company). It is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

#### Contributions

Eligible employees may contribute to the Plan an elected portion of their eligible compensation, as defined in the Plan, up to the statutory annual deferral limit.

The Company may make matching contributions up to specified amounts at its discretion.

All contributions are invested at the direction of the participants.

#### Eligibility

Employees are eligible for participation in the Plan after obtaining 21 years of age as defined in the Plan, up to the statutory annual deferral limit.

#### Vesting

Participants are immediately vested in their contributions and earnings thereon. Company matching contributions vest based on years of service completed by participants.

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### VTEL Corporation 401(k) Plan

#### Notes to Financial Statements (continued)

### 1. Description of Plan (continued)

#### Payment of Benefits

Participants are entitled to receive benefit payments at the normal retirement age of 65, in the event of the participant's death or disability, or in the event of termination under certain circumstances other than normal retirement, disability or death or if the participant reaches age 70 1/2 while still employed. Benefits may be paid in a lump-sum distribution or by an annuity.

#### Plan Termination

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Although the Company has not expressed any intent to terminate the Plan, it reserves the right to do so at any time. Upon such termination, each participant becomes fully vested and all benefits shall be distributed to the participants or their beneficiaries.

### Participant Accounts

Discretionary employer matching contributions, if any, are allocated annually to participant accounts based upon the percentage determined and authorized by the Company's board of directors.

Investment earnings or losses are allocated among the participants' accounts based upon the percentage of the balance of each such account to the total balance of all such accounts within each investment option.

### Participant Loans

Upon written application of a participant, the Plan may make a loan to a participant. Participants are allowed to borrow no less than \$1,000 and no greater than the lesser of 50% of the participant's vested account balance or \$50,000. Loans are amortized over a maximum of 60 months unless it is used to purchase participant's principal residence and repayment is made through payroll deductions. The amount of the loan is deducted from the participant's investment accounts and bears interest at a rate commensurate with local rates for similar plans.

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## VTEL Corporation 401(k) Plan

### Notes to Financial Statements (continued)

#### 1. Description of Plan (continued)

##### Forfeitures

Forfeitures, if any, under the Plan are first applied to payment of administrative expenses of the Plan and then to the Company's matching contribution to the Plan for the Plan year in which the forfeitures occur.

##### Administration

The Plan is administered by trustees consisting of officers and employees of the Company. Certain administrative expenses of the Plan are paid by the Company.

#### 2. Summary of Significant Accounting Policies

##### Basis of Presentation

The Plan's financial statements have been prepared on the accrual basis of accounting.

##### Valuation of Investments

Effective January 1, 1998, the Plan entered into a group annuity contract with Connecticut General Life Insurance Company (a CIGNA company) ("CGLIC"). The contract includes the CIGNA Guaranteed Income Fund and Guaranteed Governmental Securities Fund which are invested in CGLIC's general portfolio and are fully

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benefit-responsive and, therefore, recorded at contract value. The rate of credited interest for any period of time will be determined by CGLIC and may be changed monthly. The average yield for the Guaranteed Income Fund was approximately 5.05% and 5.15% and for the Guaranteed Governmental Securities Fund was approximately 5.05% and 5.15% for the year ended December 31, 2001 and 2000, respectively. The crediting interest rate (i.e., the rate at which interest was accrued to the contract balance) for the Guaranteed Income Fund was 4.95% and 5.15% and for the Guaranteed Governmental Securities Fund was .70% and 4.25% as of December 31, 2001 and 2000, respectively.

The contract also includes pooled separate accounts. CGLIC determines the fair value of the pooled separate accounts based on the quoted market values of the underlying assets in the separate accounts. Participant loans are stated at cost, which approximates fair value.

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### 2. Summary of Significant Accounting Policies (continued)

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates that affect the amounts reported in the financial statements and the accompanying notes and schedule. Actual results could differ from those estimates.

### 3. Investments

The following presents investments that represent five percent or more of the Plan's net assets:

December 31, 2001  
-----

Connecticut General Life Insurance Company Pooled	
Separate Accounts:	
Charter Corporate Bond - CIGNA	\$1,334,500
Fidelity Advisors Growth Opportunities	1,815,213
Dreyfus Founders Growth	1,267,102
Neuberger & Berman Partners Trust	1,589,471
Invesco Total Return Fund	1,255,191
Janus Worldwide Account	1,593,686
State Street Russell 3000 Fund	1,258,491
Charter Small Company Stock Growth-Fiduciary	2,328,755
Charter Guaranteed Income Fund	2,921,201

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3. Investments (continued)

December 31, 2000  
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Connecticut General Life Insurance Company Pooled	
Separate Accounts:	
Fidelity Advisors Growth Opportunities	\$2,580,420
Dreyfus Founders Growth	2,489,058
Neuberger & Berman Partners Trust	1,931,180
Invesco Total Return Fund	1,576,998
Janus Worldwide Account	2,820,812
State Street Russell 3000 Fund	2,023,610
Charter Small Company Stock Growth-Fiduciary	3,579,410
Charter Guaranteed Income Fund	2,696,879

During 2001, the Plan's investments (including investments purchased, sold as well as held during the year) appreciated (depreciated) in fair value as follows:

Pooled separate accounts	\$ (2,318,9
Common stock	612,2
	-----
	\$ (1,706,6
	=====

4. Income Tax Status

The Plan has received a determination letter from the Internal Revenue Service dated January 26, 2000, stating that the Plan is qualified under Section 401(a) of the Internal Revenue Code (the "Code") and, therefore, the related trust is exempt from taxation. Once qualified, the Plan is required to operate in conformity with the Code to maintain its qualification. The Plan Administrator believes the Plan is being operated in compliance with the applicable requirements of the Code and, therefore, believes that the Plan is qualified and the related trust is tax exempt.



Supplemental Schedule

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VTEL Corporation 401(k) Plan

Schedule H, line 4i, Schedule of Assets (Held at End of Year)

EIN: 74-2415696 Plan Number 001

December 31, 2001

Identity of Issue	Description of Asset	Current Value
*Connecticut General Life Insurance Company	Charter Guaranteed Income Fund	\$2,9
*Connecticut General Life Insurance Company	Charter Guaranteed Government Securities	
*Connecticut General Life Insurance Company	Charter Corporate Bond - CIGNA	1,3
*Connecticut General Life Insurance Company	CIGNA Lifetime 20	
*Connecticut General Life Insurance Company	CIGNA Lifetime 30	1
*Connecticut General Life Insurance Company	CIGNA Lifetime 40	
*Connecticut General Life Insurance Company	CIGNA Lifetime 50	
*Connecticut General Life Insurance Company	CIGNA Lifetime 60	
*Connecticut General Life Insurance Company	Fidelity Advisors Growth Opportunities	1,8
*Connecticut General Life Insurance Company	Dreyfus Founders Growth	1,2
*Connecticut General Life Insurance Company	Neuberger & Berman Partners Trust	1,5
*Connecticut General Life Insurance Company	Invesco Total Return Fund	1,2
*Connecticut General Life Insurance Company	Lazard Equity Portfolio Account	

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*Connecticut General Life Insurance Company	Janus Worldwide Account	1,5
*Connecticut General Life Insurance Company	Templeton Foreign Account	8

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VTEL Corporation 401(k) Plan

Schedule H, line 4i, Schedule of Assets (Held at End of Year) (continued)  
 EIN: 74-2415696 Plan Number 001

December 31, 2001

Identity of Issue	Description of Asset	Current Value
*Connecticut General Life Insurance Company	State Street Russell 3000 Fund	1,2
*Connecticut General Life Insurance Company	Charter Small Company Stock Growth-Fiduciary	2,3
*Connecticut General Life Insurance Company	Charter Small Company Stock Value I-Berger	7
*National Financial Services	Forgent Common Stock	7
*Connecticut General Life Insurance Company	Cash Transaction Account (GST)	
*Participant Loans	Loaned funds of various maturities (years) and rates from 7.75% to 8.50%	1
Total		\$18,2

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SIGNATURES

Pursuant to the requirements of the Securities Exchange Act of 1934, the trustees (or other persons who administer the employees benefit plan) have duly caused this annual report to be signed on its behalf by the undersigned thereunto duly authorized.

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VTEL Corporation 401(k) Plan

Date: June 28, 2002

/s/ Paul Tesluk

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Paul Tesluk  
Plan Advisor

Exhibit Index

Exhibit Number	Document Description
23.1	Consent of Ernst & Young